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5%A=FE?@%=#2#>?*%#T#=>?@A?@%#EC#@ (ET' #@#&@EC#?%#?H' >' #IA=F*E@=T# ' I1%*?>G#

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VE=?#?%#*' CEK#?%#@ (J%*?E=?#EAF@ =D' >#)A?#EC>%#E=#@ (J* ' >>@%=#E)%A?#?H' #6=>?@A?' #?H*%ATH#
?H' #J*%I' >>@%#EC@ (#V@H#VH@H#?H' K#E*' #J*%FAD' F#] H' =# W' DA?' F#J*%J' *CK#E#JA)C@DE?@%=#
' =HE=D' >#?H' #J%>@&' # (' >>ET' #?H' #6=>?@A?' #@#?#*K@=T?%#D%=&' K#?H*%ATH#@># (E=K#D% ((A=#
DE?@%=># ' I1%*?>G##8H' #>?E=FE*F># ' =A (' *E?' F#=#?H@#F%DA (' =?#E*' #>' ?#?%# ' =>A*' #JA)C@DE?@%=>#
E*' #J*%FAD' F#V@H#?H' #C' &' C#%I#J*%I' >>@%#EC@ (# WJ' D?' F#I*% (#?H' #6=>?@A?' #

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E=#=#?H' #=# (' #%I#?H' #6=>?@A?' # (A>?# (' ' ?G##8#?H' # W?' =?#J%>>@)C' WF'H' >' #>?E=FE*F>#HE&' #
)' ' =#F' &' C%J' F#E>#%) [' D?@&' #D*@' *@Ea#H#V' &' *U>% (' #>?E=FE*F>#*' YA@*' #AFT (' =?#=#?H' @*#
EJJ@DE?@%=#] H' ?H' *#?H' #>?E=FE*F>#%I#) *' &@K#E=#DCE*@K#I%*# WE (JC' WE*' #EDD% (JC@H' F#
%*#E*' #=#?#EDD% (JC@H' F#@#CE*T' CK#=#?H' # K' #%I#?H' #) ' H%CF' *G##8H' #) ' H%CF' *%I# (%>?#D%=>' L

MEMORANDUM OF INSTRUCTION
SUBJECT: Institute Publication Standards

24 October 2016

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J*' >' =?E?@%=WE=F#*' YA@' F# ' C' (' =?>G##8H' >' #>?E=FE*F>#EJJCK#?%#J*=?#JA)C@E?@%=>#] ')#
JET' >#>%D@EC#(' F@EWE=F#@F' %>G##9' *?E@=# WD' J?@%=>#%*#>J' D@EC#A>ET' #!%*#>%D@EC#(' F@E#E*' #@=L
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MEMORANDUM OF INSTRUCTION
SUBJECT: Institute Publication Standards

24 October 2016

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, gG##3E?' #I#JA)C@E?@=#L#' YA@*' F#I%*#)%?H#J*=@?#E=F#V')G##7H%ACF#>H%V#>J' D@D#FE?' #
%I#JA)C@E?@=#U#H' # (%=?H#E=F#K' E*#I#JA)C@E?@=#U#H' #>' E>=#%*#?' * (#I#JA)C@E?@=#U#*#
?H' #K' E*#I#JA)C@E?@=#U#F' J' =F@T#%=#?H' #JA*J%>' #I#?H' #JA)C@E?@=#G##8H' #K' E*#DE=#)' #
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N n di c imina i n S a emen

VMI's counsel with the Virginia Attorney General's Office has developed legally sufficient language that must be used as presented below in publications developed for student recruiting. Counsel has indicated that this statement should also be included in non-recruiting publications to the maximum extent possible. If in doubt, include this statement in the publication design.

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' >?#=# FADE?@=#T#DEF' ?>#=#J%#@#DEC#(E??' *>G##: ' DEA>' #%I#?H#>' =>@=#U#E=K#N. 6#>L
&%C&' ('=?#=#J%#@#DEC#ED?@#K#(A>?#)' #DE*' IACCK#DEC@)*E?' FG#
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J*%FAD?U#%*#>' *#&@' G##2?#?@(' >U#D%((' *D@EC#=?' *J*@' >#(EK#*'=?#>JED' #=#J%>?#%*#
(EK#VE=?#?#D%#FAD?#JH%?#T*EJHK#%#&@F' %T*EJHK#1%#D%((' *D@EC#G##3H' >' #>H%ACF#
)' #D%=>@F' *' F#%=#E#DE>' L)KLDE>' #)E>@G#
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S n hi

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*%ATHCK# ' YAEC#)' = ' I@>#EDD*A' #?%# EDH#JE*?KG#5@#E=D@EC#>AJJ%*?#%*>AJJ%*?#>#P@#F#?%#
E=#E?HC' ?@# ' &'=?#%*#?#%#E#D%#I' *' =D' #E*' #' WE(J@' >#%I#>J%=>%*>H@J>#?HE?#E*' #EJJ*%J*@
E?' G##N. 6#*' D' @' >#>AJJ%*?#I%*(#?H' #>J%=>%*#>#T#%*TE=#E?@#=#>#*' ?A*#U#H' #>J%=>%*L
@#T#%*TE=#E?@#=#*' D' @' >#*' D#T=@@#=#I%*#HE@#T#H' CJ' F#(EP' #?H' #' &'=?#%*#J*%T*E(#
J%>>@)C' G##1' D#T=@@#=#>#%I?' =#=#?H' #I%*(#%I#JA)C@#K#G##?#>#EJJ*%J*@E?' #>#?H' >' #DE>' >
?%# JA)C@CK# *' D#T=#' #?H' #%*TE=#E?@#=#?H*%ATH# JA)C@#K#U#JA)C@#E=#A=D' ('=?>U#
JCED' ('=?#%I#?H' #%*TE=#E?@#=#>#%T#%#=#E#N. 6#JA)C@DE?@#=#U#%*#>#%?H' *#(E=#' *>G##
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2=K#>J%=>%*>H@J#*' YA' >?#?HE?#>#&%C&' >#E#J%#@#DEC#DE=F@FE?' U#J%#@#DEC#JE*?KUW%*#JA)C@#
J%#@#DK#EF&%DEDK#IECC>#A=F' *#?H' #B%#@#DEC#2D?@#>#J%#@#K#U#E=F#(A>?#)' #EJJ*%&' F#)K#
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D%((' *D@EC#' =?' *J*@>' >#%*#%I#DHE*@E)C' #%*TE=@E?@%=>G##8H' >' #

H%=%*' FG##2=K#EFAC?#(EK#)' #@=?' *&@ V' F#1%*#=' V>#>?%*@ >#%*#' C' E>' >G##8H' #J' *>%= \>#
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Minors#^#4>' #%I#JH%?%>#%*#&@F' %>#%I#(@=%*>#@=#(%>#DE>' >#*' YA@*' >#E#*' C' E>' #>@T=' F#
)K#E#JE*' =?#%*#TAE*F@E=G##I#?H' # (@=%*#@#*' D%T=@E)C' WE>P#E#JE*' =?#%*#TAE*F@E=#?%#
>@T=#E#*' C' E>' #1%* (G#2=#' WD' J?@%=#@#1%*#(@=%*>#VH%#E*' #JH%?%T*EJH' F#E>#JE*?#%I#E#
D*%VF#E?#E#JA)@D# &' =?#_1%*# WE (JC' WE>#JE*?#%I#?H' #D*%VF#VE?DH@T#E#JE*EF' `#@=#
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